

# **Roma Independent School District**

## **2020-2021**

# **Parent Family Engagement Policy**

**Emma Vera Elementary**



*In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a School Parental Involvement Policy that contains information required by section 1118(b) of the Elementary and Secondary Education Act (ESEA). The policy establishes the school's expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities.*

## **PART I. GENERAL EXPECTATIONS**

**The School agrees to implement the following statutory requirements:**

- **The school will jointly develop with parents, distribute to parents of participating children, a *School Parental Engagement Policy* that the school and parents of participating children agree on.**
- **The school will notify parents about the *School Parental Engagement Policy* in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in a language the parents can understand.**
- **The school will periodically update the *School Parental Engagement Policy* to meet the changing needs of parents and the school.**
- **The school will adopt the school's Parent/School Compact as a component of its *School Parental Engagement Policy*.**
- **The school agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance to this definition:**
  - ***Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring-***
    - A. *parents play an integral role in assisting their child's learning;*
    - B. *parents are encouraged to be actively involved in their child's education at school;*
    - C. *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
    - D. *the carrying out of other activities, such as those described in section 1118 of the ESEA.*

**PART II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

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| <b>THE SCHOOL WILL INVOLVE PARENTS IN THE JOINT DEVELOPMENT AND JOINT AGREEMENT OF ITS SCHOOL PARENTAL INVOLVEMENT POLICY AND ITS SCHOOL WIDE PLAN, IF APPLICABLE IN AN ORGANIZED, ONGOING, AND TIMELY WAY UNDER SECTION 118(B) OF THE ESEA.</b> |                              |
| <b><u>ACTIVITIES/STRATEGIES</u></b>  | <b><u>TIMELINE</u></b>       |
| <b>DESIGNATE A CAMPUS PARENT LIAISON TO COORDINATE/IMPLEMENT PARENTAL INVOLVEMENT ACTIVITIES <input type="checkbox"/></b>  | <b>FALL</b>                  |
| <b>STUDENT ENROLLMENT PACKET-ORIENTATION/REGISTRATION</b>  | <b>AUGUST</b>                |
| <b>MEET THE TEACHER NIGHT (FACE-TO-FACE OR VIRTUAL)</b>  | <b>FALL</b>                  |
| <b>OPEN HOUSE TWICE A YEAR (FACE-TO-FACE OR VIRTUAL)</b>   | <b>FALL/SPRING</b>           |
| <b>PARENTAL MEETINGS (FACE-TO-FACE OR VIRTUAL)</b>   | <b>TWICE MONTHLY/ONGOING</b> |
| <b>MEET WITH SCHOOL PARENTAL INVOLVEMENT POLICY COMMITTEE</b>  | <b>FALL/SPRING</b>           |
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|  |                              |
| <b>THE SCHOOL WILL DISTRIBUTE TO PARENTS/GUARDIANS OF PARTICIPATING CHILDREN AND LOCAL COMMUNITY, THE SCHOOL PARENTAL INVOLVEMENT POLICY.</b>  |                              |
| <b><u>ACTIVITIES/STRATEGIES</u></b>  | <b><u>TIMELINE</u></b>       |
| <b>POSTED ON SCHOOL WEBSITE</b>  | <b>ONGOING</b>               |
| <b>TITLE I PARENT MEETING (FACE-TO-FACE OR VIRTUAL)</b>  | <b>FALL</b>                  |
| <b>HARD COPY INCLUDED IN ENROLLMENT REGISTRATION PACKET</b>  | <b>AUGUST</b>                |
| <b>PARENTAL MEETING (FACE-TO-FACE OR VIRTUAL)</b>  | <b>FALL</b>                  |
| <b>OPEN HOUSE (FACE-TO-FACE OR VIRTUAL)</b>  | <b>FALL/SPRING</b>           |
|  |                              |

**THE SCHOOL WILL CONVENE AN ANNUAL MEETING TO INFORM PARENTS/GUARDIANS OF THE FOLLOWING:**

| <u>ACTIVITIES/STRATEGIES</u>  | <u>TIMELINE</u>   |
|---|-------------------|
| SCHOOL PARENTAL INVOLVEMENT POLICY                                    | FALL              |
| MONTHLY PARENTAL MEETINGS ON VARIOUS TOPICS (FACE-TO-FACE OR VIRTUAL) | FALL/SPRING       |
| CALENDAR OF EVENTS  | SEPTEMBER/ONGOING |
| STUDENT AND SCHOOL ACTIVITIES   | ONGOING           |
| TITLE I PROGRAM   | FALL              |
| TITLE III (PARENTAL SKILLS, HOMEWORK STRATEGIES)                      | FALL              |
| SCHOOL POLICIES   | FALL              |
| STUDENT HANDBOOK  | FALL              |
| PARENT/SCHOOL COMPACT   | FALL              |
| BILINGUAL PROGRAM   | FALL              |
| GIFTED AND TALENTED PROGRAM   | FALL              |
| STATE ASSESSMENTS (STAAR/TELPAS) AND TESTING CALENDAR                 | SPRING            |

**THE SCHOOL WILL PROVIDE TO PARENTS/GUARDIANS OF PARTICIPATING CHILDREN A DESCRIPTION AND EXPLANATION OF THE CURRICULUM IN USE AT THE SCHOOL, THE FORMS OF ACADEMIC ASSESSMENT USED TO MEASURE STUDENT PROGRESS, AND THE PROFICIENCY LEVELS STUDENTS ARE EXPECTED TO MEET.**

| <u>ACTIVITIES/STRATEGIES</u>                                       | <u>TIMELINE</u> |
|--|-----------------|
| NEWSLETTER/CALENDAR OF EVENTS/TESTING CALENDAR                     | ONGOING         |
| PHONE CALLS/TEXTS TO PARENTS                                       | ONGOING         |
| BILINGUAL PROGRAM MEETING (FACE-TO-FACE OR VIRTUAL)                | FALL            |
| PARENT/TEACHER CONFERENCES (FACE-TO-FACE OR VIRTUAL)               | ONGOING         |
| LETTERS/NOTES HOME   | ONGOING         |
| REPORT CARDS   | EVERY SIX WEEKS |
| STATE ASSESSMENTS (STAAR/TELPAS) MEETING (FACE-TO-FACE OR VIRTUAL) | SPRING          |

**PART III. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

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| <p><b>THE SCHOOL WILL BUILD THE SCHOOL'S AND PARENT'S CAPACITY FOR STRONG PARENTAL INVOLVEMENT, IN ORDER TO ENSURE EFFECTIVE INVOLVEMENT OF PARENTS AND TO SUPPORT A PARTNERSHIP AMONG THE SCHOOL INVOLVED, PARENTS, AND THE COMMUNITY TO IMPROVE STUDENT ACADEMIC ACHIEVEMENT.</b></p>                  |                          |
| <b><u>ACTIVITIES/STRATEGIES</u></b>  | <b><u>TIMELINE</u></b>   |
| <b>PARENT CONNECT- A PARENT PORTAL FOR STUDENT'S DAILY ATTENDANCE AND GRADES</b>   | <b>ONGOING</b>           |
| <b>PARENT TRAINING ON THE USE OF TECHNOLOGY AND ONLINE RESOURCES</b>   | <b>ONGOING</b>           |
| <b>BLACKBOARD PARENT LINK- MASS MEDIA COMMUNICATIONS (ENGLISH AND SPANISH)</b>   | <b>ONGOING</b>           |
| <b>TEXAS ASSESSMENT MANAGEMENT SYSTEM- STAAR STUDENT/PARENT DATA PORTAL</b>  | <b>ONGOING</b>           |
| <b>PROGRESS REPORTS</b>  | <b>EVERY THREE WEEKS</b> |
| <b>REPORT CARDS</b>  | <b>EVERY SIX WEEKS</b>   |
| <b>PARENTAL MEETINGS (FACE-TO-FACE OR VIRTUAL)</b>   | <b>TWICE MONTHLY</b>     |
| <b>PARENT/TEACHER CONFERENCES (FACE-TO-FACE OR VIRTUAL)</b>  | <b>ONGOING</b>           |
| <p><b>THE SCHOOL WILL, WITH THE ASSISTANCE OF ITS DISTRICT, PROVIDE MATERIALS AND TRAINING TO HELP PARENTS/GUARDIANS WORK WITH THEIR CHILDREN TO IMPROVE THEIR CHILDREN'S ACADEMIC ACHIEVEMENT, SUCH AS LITERACY TRAINING, AND USING TECHNOLOGY, AS APPROPRIATE, TO FOSTER PARENTAL INVOLVEMENT.</b></p> |                          |
| <b><u>ACTIVITIES/STRATEGIES</u></b>  | <b><u>TIMELINE</u></b>   |
| <b>DISTRICT PARENT TRAINING ON PARENT CONNECT (FACE-TO-FACE OR VIRTUAL)</b>  | <b>ONGOING</b>           |
| <b>PARENT TRAINING ON THE USE OF TECHNOLOGY –EXAMPLE: GOOGLE CLASSROOM, EMAILING (FACE-TO-FACE OR VIRTUAL)</b>   | <b>ONGOING</b>           |
| <b>PARENTAL MEETINGS ON READING AND MATH STRATEGIES (FACE-TO-FACE OR VIRTUAL)</b>  | <b>SPRING SEMESTER</b>   |
| <b>LIBRARY'S READING RESOURCES ON SCHOOL'S WEBSITE</b>   | <b>ONGOING</b>           |
| <b>DISTRICT ADULT LITERACY AND GED CLASSES (FACE-TO-FACE OR VIRTUAL)</b>   | <b>ONGOING</b>           |
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THE SCHOOL WILL, WITH THE ASSISTANCE OF ITS DISTRICT AND PARENTS/GUARDIANS, EDUCATE ITS TEACHERS, PUPIL SERVICES PERSONNEL, PRINCIPALS AND OTHER STAFF, ON HOW TO REACH OUT TO, COMMUNICATE WITH, AND WORK WITH PARENTS AS EQUAL PARTNERS, IN THE VALUE AND UTILITY OF CONTRIBUTIONS OF PARENTS, AND IN HOW TO IMPLEMENT AND COORDINATE PARENT PROGRAMS AND BUILD TIES BETWEEN PARENTS AND SCHOOLS.

| <u>ACTIVITIES/STRATEGIES</u>   | <u>TIMELINE</u> |
|--|-----------------|
| STAFF DEVELOPMENT (FACE-TO-FACE OR VIRTUAL)                              | MONTHLY         |
| HOME VISITS  | ONGOING         |
| PARENT CONTACT PERSON MEETING (FACE-TO-FACE OR VIRTUAL)                  | MONTHLY         |
| ENCOURAGE TEACHERS TO ATTEND PARENTAL MEETINGS (FACE-TO-FACE OR VIRTUAL) | ONGOING         |
| PROFESSIONAL LEARNING COMMUNITIES (FACE-TO-FACE OR VIRTUAL)              | WEEKLY          |
| PARTICIPATION IN DECISION-MAKING PROCESS                                 | ONGOING         |
| LEADERSHIP SKILLS IN ADVISORY COMMITTEES (LPAC, SBDM)                    | ONGOING         |

THE SCHOOL WILL, TO THE EXTENT FEASIBLE AND APPROPRIATE, TAKE THE FOLLOWING ACTIONS TO ENSURE THAT INFORMATION RELATED TO THE SCHOOL AND PARENT PROGRAMS, MEETING, AND OTHER ACTIVITIES, IS SENT TO THE PARENTS/GUARDIANS OF PARTICIPATING CHILDREN IN AN UNDERSTANDABLE AND UNIFORM FORMAT, INCLUDING ALTERNATIVE FORMATS UPON REQUEST, AND, TO THE EXTENT PRACTICABLE, IN A LANGUAGE THE PARENTS CAN UNDERSTAND.

| <u>ACTIVITIES/STRATEGIES</u>  | <u>TIMELINE</u> |
|---|-----------------|
| SCHOOL WEBSITE WITH TRANSLATIONS AVAILABLE (WWW.ROMAISD.COM/EV)         | ONGOING         |
| COUNSELOR'S CORNER/WEBSITE  | ONGOING         |
| BLACKBOARD PARENT LINK- MASS MEDIA COMMUNICATIONS (ENGLISH AND SPANISH) | AS NEEDED       |
| PHONE CALLS FROM ADMINISTRATORS/STAFF (ENGLISH AND SPANISH)             | AS NEEDED       |
| SEMESTER NEWSLETTER/CALENDAR OF EVENTS                                  | SEMESTER        |
| GLADIATOR TELEVISION NETWORK (GTN)                                      | ONGOING         |
| FACEBOOK (ENGLISH AND SPANISH)  | AS NEEDED       |
| NOTES/NOTICES TO PARENTS (ENGLISH AND SPANISH)                          | ONGOING         |

**PART IV. BUILDING CAPACITY FOR INVOLVEMENT**

THE SCHOOL PARENTAL INVOLVEMENT POLICY MAY INCLUDE ADDITIONAL DISCRETIONARY ACTIVITIES THAT THE SCHOOL, IN CONSULTATION WITH ITS PARENTS/GUARDIANS, CHOOSES TO UNDERTAKE TO BUILD PARENTS' CAPACITY FOR INVOLVEMENT IN THE SCHOOL TO SUPPORT THEIR CHILDREN'S ACADEMIC ACHIEVEMENT.

| <u>ACTIVITIES/STRATEGIES</u>                   | <u>TIMELINE</u> |
|--|-----------------|
| PARENTAL MEETINGS (FACE-TO-FACE OR VIRTUAL)    | TWICE MONTHLY   |
| CANCER WALK                                    | OCTOBER         |
| VETERANS DAY CELEBRATION                       | NOVEMBER        |
| VETERANS DAY PARADE                            | NOVEMBER        |
| FALL FESTIVAL                                  | FALL            |
| SPRING FESTIVAL                                | SPRING          |
| GRANDPARENTS DAY CELEBRATION                   | FALL            |
| NATIONAL SCHOOL LUNCH WEEK- LUNCH WITH PARENTS | FALL            |
| AWARDS ASSEMBLY                                | FALL AND SPRING |
| CHRISTMAS FESTIVAL                             | DECEMBER        |
| HALLOWEEN/FALL PARADE                          | OCTOBER         |
| RED RIBBON PARADE                              | OCTOBER         |
| FIFTH GRADE PROMOTIONS                         | MAY             |
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|  |                 |
|  |                 |

PART IV. SIGNATURE PAGE

**MEMBERS OF THE CAMPUS PARENT INVOLVEMENT COMMITTEE HERBY ACKNOWLEDGE THEIR PARTICIPATION IN THE PROCESS OF WRITING, REVISING, AND ADOPTING THIS POLICY:**

**TODAY'S DATE:** September 1, 2020

| <b>NAME</b>             | <b>SIGNATURE</b>                        | <b>ROLE</b>                          |
|-------------------------|---|--------------------------------------|
| Mrs. Yvonne Guerrero    | <b>Unable to attend due to COVID-19</b> | Principal                            |
| Mrs. Aleida Alaniz      | <b>Unable to attend due to COVID-19</b> | Assistant Principal                  |
| Ms. Gladys I. Rodriguez | <b>Unable to attend due to COVID-19</b> | Parent Contact Person/Parent Liaison |
| Mrs. Isabel Trevino     | <b>Unable to attend due to COVID-19</b> | Staff Member                         |
| Mrs. Judy Muniz         | <b>Unable to attend due to COVID-19</b> | Staff Member                         |
| Mrs. Sonia Rodriguez    | <b>Unable to attend due to COVID-19</b> | Parent                               |
| Mrs. Laura Guerra       | <b>Unable to attend due to COVID-19</b> | Parent                               |
|                         | <b>*Phone conference held</b>           |                                      |
|                         |   |                                      |